

STAFF MEETING

1

Date: 09.10.2018.

Staff meeting has been convened by the principal Smt M. Nirmale Devi, in the principal's chamber at 4.30pm. All the staff members partook & made ^{the} following resolutions about the strengthening of the existing English language lab.

1. renovation of existing lab. by constructing cabin based system arrangement.
2. construction of intact roofing.
3. underground wiring to avoid electrocution.
4. flooring the lab.
5. Airconditioning.

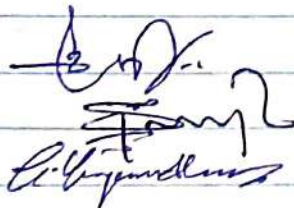
The responsibility of this has been bestowed upon the three men committee, which contains the local & regular lecturers, and ~~lecturers~~ instructed to give the updates to the principal time to time. The committee accommodates the following faculty members.

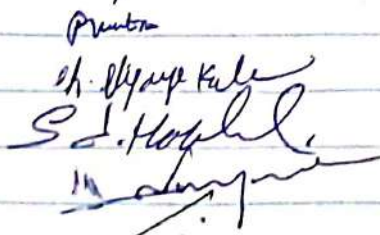
1. Dr. P. Srinivasulu, Lect. in Telugu.
2. Dr. P. Ramaniyanayale, Lect. in Economics
3. D. Rajesekhar, Lect. in Botany.
4. D. Phaniendra, Lect. in Computers.

M. Nirmale Devi 9/10/2018

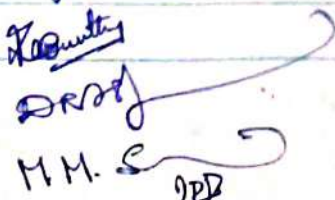
SIGNS OF THE LECTURERS

SIGN OF THE PRINCIPAL.


Dr. P. Srinivasulu


Dr. P. Ramaniyanayale


D. Rajesekhar


D. Phaniendra

09.10.2018

In spite of having 6 sanctioned posts of Attenders, there is no regular attender in the college. As we have spacious campus with well equipped classrooms and labs, there is intense necessity for having an Attender/Watchman. Hence, we resolved that Shri. T. Venkat Rao, resident of Kanamarlapudi village, shall discharge the above said duties. Finances shall be met partly from the JKC funds and the Restructured fees fund.

From JKC funds - ₹ 3000/- per month (starting from October, 2018)

From Restructured fees - ₹ 3000/- per month (starting from January, 2019)

Signature of the Lecturers

M. Ravi Shankar

9.10.2018

1. C. Raghunath Rao
2. P. R. B. Murthy
3. M. V. Satyanarayana
4. D. RAJA SEKHAR
5. P. Sreenivasulu
6. H. M. S.
7. P. Venkata

STAFF MEETING

3

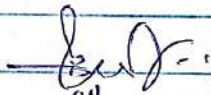
Date: 10. 10. 2018

Staff meeting was convened by the principal madam on how to utilize the lab fund worth 24,000/- after a thorough discussion, all the staff members have come to the common idea of buying two refrigerators for chemistry & zoology departments and the remaining money is ^{allotted} to the physics department to buy the urgently required services.

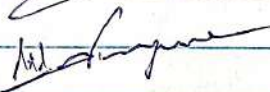
Mr. Dirunholu

10/10/2018

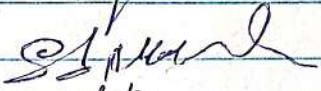
Signatures of the lecturers.







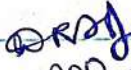




chck

P. Kumar

H. M. S.



SPD

STAFF MEETING

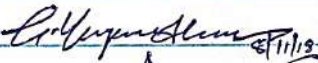
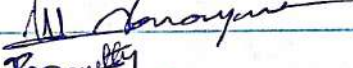
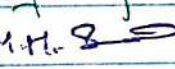
8. 11. 2018.

Staff meeting was convened by principal madam. Smt. M. Sriswala Devi, in the principal's chamber at 4 o'clock. The following staff members took part in the meeting and formulated the following resolutions.

1. Framing of time table keeping elected clusters in the view.
2. Course wise cluster selection.
3. Conduction of prominent days in the coming semester.
4. Instructed the teachers to use IAMS app to mark the day wise students attendance.

Sign. of the teachers

M. S. Sriswala
8/11/2018
Sign. of the principal.

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7. M. H. S. 
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- 9.
- 10.

STAFF MEETING

87

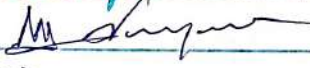
16.11.2018.

The meeting has been conducted after RJCCE's inspection of the college. All the staff members partook in the discussion & decided the following reforms to be adapted for the success of the academic year.

1. Guidelines for readification of college activities.
2. decided to follow the instructions made by RJD sir strictly without any deviation.
3. activation of faculty forum, a best practice of the college, the responsibility was bestowed upon computer teacher Mr. D. Sivapandya.

Sign. of the Teachers

Sign. of the principal. 16/11/2018

1. C. Ulagandham
2. 
3. 
4. 
5. 
6. 
7. 
8. S. S. Mulla
9. 
10. H. H. S. 

STAFF RESOLUTION

It is the resolution of the staff that Dr P. Srinivasulu, Lecturer in Telugu would be the incharge principal of the college, in the absence of FAE principal Smt. M. Nirmala Devi.

M. Nirmala Devi

1. C. Vigneshwara
- 2.
3. ~~DRS~~
4. ~~M. Srinivasulu~~
5. ~~K. Srinivasulu~~
6. CRK
7. ~~Srinivasulu~~
8. ~~Srinivasulu~~
9. H.M.S
10. Sd. Srinivasulu
11. M. P.
12. GPD

STAFF RESOLUTION

91

Responding to the letter of the students, addressed to the principal asking permission to the educational tour to polavaram. All the staff members conducted the meeting & taken the following resolutions; under the stewardship of the principal.

1. Seeking permission from the departments concerned for the tour to polavaram at free of cost.
2. ~~prior~~ activities to be taken prior from getting the permission for effective conduct of tour (as per the need).
3. See to that all the staff members and students attend the programme.
4. entrusting the care of students to all the lecturers as per the proportion.
5. construction of a befitting action plan.
6. Mr. P. Venkat Rao (Dept. of physics) would be sign. of the principal.
the convenor for this event.

M. N. Srinivasan

E. S. S.
E. S. S.
R. B. Murthy (R. B. Murthy)
M. V. S. Satyanarayana (M. V. S. Satyanarayana)

P. S. S.
P. S. S.
APD
H. N. S.
S. S. S.

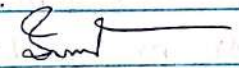
S. S. S.

RESOLUTIONS

Ap. 10 2019.

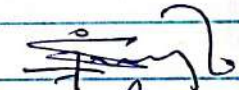
For judicious and effective eradication of cumbersome college activities the following resolutions have been formulated this is for ease deliver of our endeavours.

1. For upliftment of student strength for the coming academic year (2019-2020), the campaigning duty is to be initiated forthwith. In this regard a committee has been constituted, which comprises 3 teachers & 1 convenor.

convenor: K. Stanley Paul — 
 1. D. Siva phanindra.
 2. Dr. P. Rama Radda Murthy — 
 3. G. Yuganandar.

2. For smooth conduction of B.Ed examinations, which will be held from today's afternoon the following teachers are bestowed the responsibility.

convenor: Dr. P. Ramaniyaguru.
 1. M. V. Sathyanarayana.




3. As 6th phase Jaume Bhoomi programme is ongoing, the previous committees framed for it are subjected to the following changes.

All the remaining teachers.

11. April 2019.

SIGN. OF THE PRINCIPAL

SIGN. OF THE LECTURERS

1. D. Siva phanindra

2. 

3. 

4. P. Ramaniyaguru

5. 

6. 

7.  (P.R.B. Murthy)

8. H. N. S.

9. G. Yuganandar

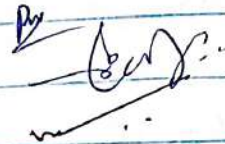
10. JPD

11. M. R.

JANMABHOOMI COMMITTEES (College level).

- 1) Dr K. Jaya Raju
- 2) D. Rajasekhar.
- 3) P. Venkat Rao.
- 4) Dr. P. Sriivanulu.
- 5) Dr. N. Siva Rama Krishna
- 6) Smt. Ch. Kalpana.
- 7) Smt. Gudra prasadabini
- 8) Sri. S. M. Subbani
- 9) M. Pitehaiah.
- 10) Sd. Maulali





VK

PPD

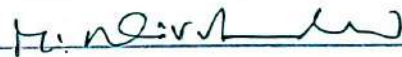
M. H. S.

M. 
S. H. S.

Resolution

Apr 1. 2019.

As of previous Janmashtomi this year also all the staff members ~~under~~^{at} the behest of principal madam decided to distribute blankets for the poor and needy people of adopted village; under the title 'Best practices of the college.'


Sign of the staff members.Sign of the principal.

M. Narasimha Reddy - 300 Paid

D. Raghav Sekhar - 200 Paid

D. Mahalingam - 200 Paid

 - 200 Paid - 200 Paid

P. Venkatesh - 200 Paid

 - 200 Paid

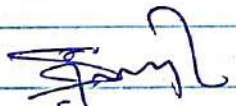
Ragunitha (P.R.B.M) - 200 Paid

M.H.R. - 100 Paid

 - 100 Paid

S.J. Haulf. - 100 Paid

In K. SAKSHI - 200/-

 - 200 Paid

24.02.2020

As college intended to start a new course of B.Sc with Mathematics, statistics and computer science combination, considering the demand of the local students & parents and sent the proposal of the same to the

Hon. Special commissioner of collegiate education for approval.

Keeping this in the view all the staff members of the college met at the principal's chamber and resolved the following.

1. To request the Special commissioner for the conversion of 01 chemistry post of GDC, Vinukonda to 01 statistics post of GDC, Vinukonda for conduct of statistics classes.

Presently college has 3 regular posts in the department of chemistry with 39 periods work load, which requires 2 lecturers, so that one post remains vacant.

2. It has been resolved to convert 01 Botany post of GDC, Vinukonda to 01 computer applications post of GDC, Vinukonda.

As college has two courses with computers combination viz B.Com & B.Sc (MPes), the advent of new course with computers combination would be increased to more than 50 periods per a week, for effective conduct of the new course, college needs one more sanctioned post in the department of computer science.

Tulu
24/2/2020

1. G. YUGANDHAR - Dept. of Political Science - *G. Yugandhar*
2. P. Rama Bhadra Murthy - Dept. of Mathematics - *P. Rama Bhadra Murthy*
3. D. RATASEKHAR - Dept. of Botany - *D. Ratasekhara*
4. P. SREENIVASULU - Dept. of Telugu - *P. Sreenivasulu*
5. D. Mahalingam - Dept. of Computer Science - *D. Mahalingam*
6. S. RAMANTANEYULU - Dept. of Economics - *S. Ramantaneayulu*
7. M.V. SATYA NARAYANA - Dept. of Hindi - *M.V. Satya Narayana*

Resolution

In order to conduct the 39th Annual Day for the academic year 2018-19 on 15th February, 2019, the following committees have been constituted -

1. Cultural Committee - K. Stanley Paul, D. Raja Sekhar
2. Sports & Games - Dr. P. Rama Bhadra Murthy, G. Yugandhar, D. Siva Phanindra
3. Disciplinary Committee - K. Stanley Paul, P. Venkata Rao, Dr. S. Ramarajaneyulu
4. Stage Decoration Committee - M. Subhani, Pichaiiah, Moulali
5. Invitation Committee - P. Venkata Rao, M. Subhani, Pichaiiah, D. S. Phanindra
6. Organizing Committee - K. Stanley Paul, P. Venkata Rao
7. Literary Committee - Dr. P. Srinivasulu, M. Satyanarayana
8. Prize Distribution Committee - C.H. Vijaya Kalpana, T. Indira Priyadarshini
9. Certificates committee - D. Rajasekhar
10. Annual Report Committee - K. Stanley Paul, D. Rajasekhar.
11. Refreshments Committee - M. Subhani, Pichaiiah, Moulali

And the estimated budget for the celebrations is ₹20,000/-, which is to be drawn from the special fees.

M. N. Srinivasulu

1. G. Yugandhar

2. ~~Dr. P. Rama Bhadra Murthy~~

3. P. R. B. Murthy ~~Ramurthy~~

4. M. V. Satyanarayana ~~M. Satyanarayana~~

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7. ~~Dr. P. Srinivasulu~~

8. ~~Dr. S. Ramarajaneyulu~~

9. M. H. Srinivasulu

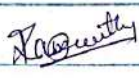
STAFF RESOLUTION

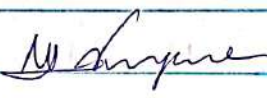
As 39th annual day was successful ~~done~~ on 15.02.2019, 15^e next day i.e 16.02.2019 is declared as holiday. It has been resolved by all 15^e staff members ~~at the end~~ in 15^e success meet, held after 15^e annual day celebration under the chairship of college principal.

M. N. Srinivas
15/2/2019

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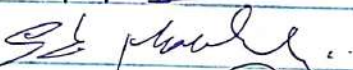
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3. P. R. B. Murthy 

4. M. V. Sathyanarayana 

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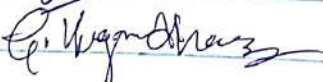
7. H. M. S. 

8. 



9. P. S. R. Reddy.

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Resolution

Staff meeting was convened to discuss ~~about~~ the utilization of the budget of ₹ 3,38,000/-, released for the purchase of Lab equipment. After the due consideration of the quotations forwarded by various departments, the following allocations have been made-

1. Department of Physics -	1,03,495
2. Department of Botany -	15,222
3. Department of Zoology -	62,096
4. Department of Chemistry -	1,03,565
5. Department of Computer Sciences -	48,380

₹ 3,32,758/-

M. N. S. S. S.

1. C. Sugan
2. K. J.
3. ~~U. S. S.~~
4. ~~U. S. S.~~
5. DPD
6. P. R. B. Murthy R. Murthy
7. P. V. S.
8. ~~U. S. S.~~
9. DPD

Circular

21. 2. 2019

This is to inform to all the staff members as academic auditing date ~~was~~ commenced i.e 23.2.2019, all the faculty members are instructed to get ready with all the necessary documents ~~and~~ and see to that they ^{are} attested with principals signature,

M. D. Jones
21/2/2019

1. M. Jiramat Deiv. Lect 12004
2. ————— Lecturer in Telugu
3. M. Arayana Lect. in Hindi
4. ————— Lect. in Botany
5. ————— Lect. in Economics
- 6.
- 7.
8. H.M. D
9. M. —————
10. ————— Lect. in Computer science.
11. —————
- 12.
- 13.
- 14.
- 15.

02.03.2019

This is to inform to all the staff members as ANU 150th examinations are going to be commenced from 05.3.2019 all the staff members should be available and strictly adhere to their responsibilities so as to conduct the examinations in an effective way. changes in the invigilation duties is not permissible without prior permission from the principal.

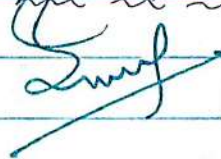
M. Nair Dew

2/3/2019

After the video conference of CCK, VTW on 28.08.2019 under the chairmanship of the principal Sri K. Stanley - paul all the teaching staff members of the college attended the staff meeting and resolved that the video conference room must be renovated (with continuous power supply and AC) to avoid the power cuttings & successful participation in video conferences. principal and staff felt an urgent need of an inverter & Air conditioning facilities. Staff meet also decided that to invite five different electrical shops to get quotations, with the price details of the above mentioned electric gadgets and the least quoted company should be given the order.

SIGN. OF THE PRINCIPAL

I/c



SIGN'S OF THE LECTURERS

1. Jagannathan

2. DRS

3. Jay

4. P. Sillaparambath

5. G. Gnanapavan

- 1) The entire faculty members assembled in the Principal's chambers on 13-08-2019 at 09:30 AM and unanimously resolved to constitute a "Mid Day Meal" Committee headed by Sri P. Venkat Rao, Lecturer in Physics, Sri D. Siva Phanindra, Lecturer in Computer Sciences, Sri N. Siva Rama Krishna, Lecturer in Chemistry, as members.
- 2) It is also resolved to commence the Mid Day Meal scheme from 13-08-2019 and raise the funds from the philanthropists.

E


13.08.19
PRINCIPAL (FAC)
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

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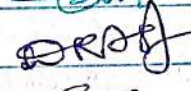
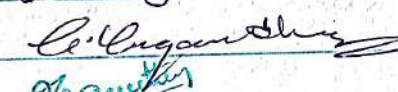
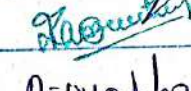
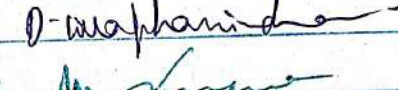
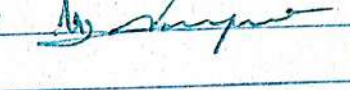
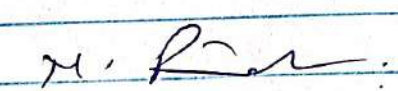
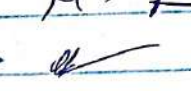
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Resolution 02/08

13-08-2019

The entire faculty members assembled in the Principal's chamber on 13-08-2019 at 09:30 AM and unanimously resolved to celebrate ^{73rd} Independence Day on 15-08-2019. It is also resolved that all the staff members and the students must assemble at 8:00 AM to partake in the flag-hoisting ceremony.


13-08-19
PRINCIPAL (FAC)
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

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11. P. Venkatesh

STAFF RESOLUTION

28.12.2019

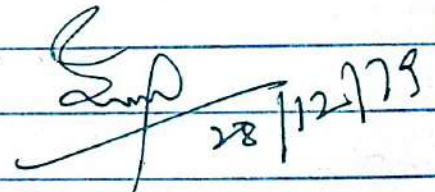
All 15 staff members attended for the meeting, held under ^{the} headship of college principal Sri K. Stanley Paul, in the principal's chamber & after thorough discussion, resolved in unison about the new courses to be introduced (market oriented) from the next academic year i.e. 2020-2021, following strictly the guidelines mentioned in the "Introduction of market oriented courses through restructuring", sent by the commissioner of collegiate education on 20.12.2019.

College ^{has} sent a proposal to the higher office, conveying interest to start the following courses from the next academic year.

7. MULTIMEDIA

27. DIGITAL MARKETING

present



PRINCIPAL (FAC)

SGK Govt. Degree College

VINUKONDA-522647

Guntur Dist., A.P.

01. 
Lect in Hindi02. 
Lect in Telugu03. 04. 

05. D. Vittaphanindra

06.

STAFF MEETING FOR
MAKING RESOLUTIONS OVER DPR, NCCF
AND MID-DAY MEALS

887
10.01.2020

As video conference of commissioners of college education took place on 09.01.2020 at Guntur under the guidance of Hon. Commissioner of A.P. collegiate education, the principal of EDC, Vinukonda, participated in it & by the direction of the conference, a staff meeting has been convened in the college at principal's chamber, the very next day i.e. 10.01.2020, to share the knowledge of the conference among all the staff members & to draw befitting resolutions as well. The principal & staff together formulated the following resolutions paying all respects to the guidelines & instructions given by the authorities concerned.

1. principal instructed the science department teachers to prepare a prior estimation for lab. development, with the allocations, ~~expected~~ ^{expected} to be given to the college under 'Nadu-Nedu' program, the brainchild of existing govt. from DPR.

SIGN'S OF THE STAFF MEMBERS

D. Subbaramaiah

K. Suresh

N. Sarayana

K. Suresh

re.

G. Suresh

A. Chandra

D. Suresh

etc.

Prin

M.M. Suresh

S. Suresh

10.01.2020
PRINCIPAL (FAC)
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

STAFF RESOLUTION OF MID-DAY MEALS

As examination date has been commenced for all the three years degree students from 05.03.2020. principal Mr K. Stanley Paul instructed the committee concerned to embark 'mid-day meals' from 20.01.2020, a relentlessly happening best practice of the college. He also instructed to make all the necessary arrangements for the same to make it a successful event. All the staff members have decided to celebrate 'National Science Day' on 28-02-2020 on a grand scale on the college premises.

[Signature]
10.01.2020

PRINCIPAL (FAC)
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

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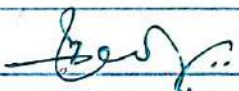
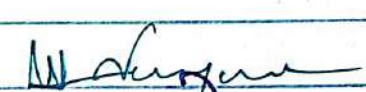
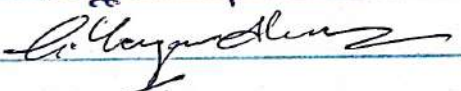
STAFF RESOLUTION TO
FRAME DPR COLLEGE COMMITTEE. 10.01.2020

All the staff members under the leadership of the principal Mr. K. Stanley Paul unanimously nominated the following staff members to be the college DPR committee.

DETAILS OF THE COMMITTEE

1. Dr. P. Srinivasulu (lect. in Telugu)
2. Dr. S. Ramanjaneyulu (lect. in Economics)
3. Pri. D. Piva phanindra (lect. in computer science).

SIGN'S OF THE RECTURERS

1. 
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10. 
11. A. Santhosh Kumar

STAFF MEETING

21.01.2020

A staff meeting was conducted by Dr. Ch. Tulasi-
 Mastanamma madam, the new principal of the college
 & discussed the following aspects with the staff members.

Summary:-

1. The status of biometric attendance of both the
 staff members and the students.
2. Instructed to convey the last date of the exam-
 ination ^{fee} to the students i.e. 27.01.2020.
3. Visit of nearby junior colleges to strengthen the
 student number in the college.
4. Enquired about the department records.
5. Allocation of DPR work to the staff members.

21/1/2020
 PRINCIPAL
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist., A.P.

[Signature]

H. H. C.

Dr. Mastanamma

[Signature]

[Signature]

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[Signature]

STAFF MEETING

31

01.02.2021

All the staff members were informed to attend the staff meeting well in advance. So they were partaken in the meeting, conducted in the principal's chamber to discuss various developmental activities of the college, to be implemented in the next few days.

LIST OF THE MEETING:

1. meshing of windows to control the entry of students.
2. Drinking water facility.
3. maintenance of different records.
4. Result Analysis.
5. preparation of student profiles.
6. Encouraging staff members to join in the online course.
7. restoring faculty forum.
8. conduct of college day.

PRINCIPAL

SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

H.M.S.

D. Mahalingam

Sargam

Dr. Ravi

M. P. S.

chv

M. Sargam

Staff meeting has been convened on 19.02.2020 at 10.45 AM in the principal's chamber. The following aspects have been discussed broadly among the staff members under the leadership of the principal.

Agenda of the meeting:-

1. New History lecturer has been introduced to the staff members.
2. Instructed to plan for practical examinations, which are likely to be conducted from 26.02.2020.
3. Instructed to get ready for Academic Auditing.
4. Enquired about the staff online course.
5. Conduct of class day & Alumni meet, which are tentatively planned to be conducted on 26.02.2020 & 01.03.2020 respectively.
6. College pamphlet making.
7. College has been conveyed the advent of new course with maths, statistics & computer science combination. & the
8. Staff are instructed to prepare vision of the department & the posters making pertaining to the department.

C. Chandra Kumar *V.Rob*
M.P.S

D. Kiran Kumar - *M. P. R. M.*
George *Chk*

R. Sanyal

R. Sanyal

ORST

M. Sanyal

ORST

K.S. PAUL

19/2/2020
- PRINCIPAL -
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

RESOLUTION

33

24.02.2020

S&K GDC proposed to start a new course of B.Sc with mathematics, statistics and computer science combination, considering the demand of the local students and parents and sent the proposal of the same to the hon. special commissioner of collegiate education for approval.

Keeping this in the view all the staff members of the college met at the principal's chamber and resolved the following.

1. To request the special commissioner for the conversion of OI chemistry post of GDC, Vinukonda to OI statistics post of GDC, Vinukonda for conduct of statistics classes.

presently college has 03 regular posts in the department of chemistry with 39 periods work load, which requires 02 lecturers, so that one post remains vacant.

2. It has been resolved to convert OI Botany post of GDC, Vinukonda to OI computer Applications post of GDC, Vinukonda.

As college has two courses with computers combination viz., B.com (Res) & B.Sc (MPes), the advent of new course with computers combination would increase the work load of the department to more than 50 periods per week. For effective conduct of the new course, college needs one more sanctioned post for the department of computer science.

1. K. Stanley Paul - Dept. of commerce
2. Dr. P. Greenivasulu - Dept. of Telugu
3. M.V. Satyanarayana - Dept. of Hindi
4. D. Rajasekhar - Dept. of Botany
5. Dr. S. Ramaswamyulu - Dept. of Economics
6. Dr. P. Ramabhadra Murthy - Dept. of Maths
7. G. Yugandhar - Dept. of Political Science
8. D. Sivephandara - Dept. of computer science

Tulu
24/2/20

[Signatures]
Sundar
B. J.
M. Srinivas
D. R. S.
P. S.
K. Srinivas
G. Srinivas
D. Srinivas

2020-2021

34

STAFF RESOLUTION

26.08.2020.

SGK GDC, Vinukonda, teaching staff members met in the principal's room at 11 o'clock, at the behest of principal's instructions and under the aegis of Dr. P. Srinivasulu, vice-principal of the college and have taken the following resolutions.

As the college has got the permission on 3.3.2020 from the APEER with ref. No (Re. No. 63/GDC-CS/2019) to start Maths, Statistics & computer course from the academic year 2020-21 and also got permission to start a market oriented course with political science, Economics, office management and secretarial practice from the academic year 2020-21, as per the proceedings of Spl. CCE, Re. No. 63/GDC-CS/2019, dated 15.07.2020; and as there is no provision to have a separate lecturer due to unavailability of vacant posts for conversion, the following lecturers, related to these courses gave their consent to handle the new subjects for this academic year i.e 2020-2021.

NEW COURSES SANCTIONED

1. MATHEMATICS, STATISTICS
& COMPUTER SCIENCE

1. Ragunthy (Dr. P. Ramabhadramurthy)
2. D. Mohan (Dr. S. Siva Prasad)

2. POLITICAL SCIENCE, ECONOMICS
OFFICE MANAGEMENT & SECRETARIAL PRACTICE.

1. Prasanna (Dr. S. Ramaniyulu)
2. P. Vigneshwari (Dr. N. Sridhar)

Dr. P. Srinivasulu
Vice-Principal

Dr. P. Srinivasulu

STAFF RESOLUTION

35

01.10.2020.

SGK GDC, Vinukonda, teaching staff members met in the principal's chamber at 10.30 am under the leadership of Dr. P. Srinivasulu, vice principal of the college to prepare an action plan for effective conduct of "ARTHANITI" an online webinar which is to be held on 01.10.2020. This is the 3rd consecutive webinar, after "SAANTHUNA" and "PARYAVARNA" which were conducted during the lock down period. The work distribution of the 3rd webinar has been done among the teachers viz; flyer preparation, whatsapp group creation, publicity of the webinar, the roles to be portrayed on the very day (Bhramari, Biodata presentation and proposing vote of - thanks etc.,)

1. M. Srinivasulu

2. P. Srinivasulu

3. P. Srinivasulu

4. D. Srinivasulu

5. P. Srinivasulu

6. P. Srinivasulu

P. Srinivasulu 1/10/2020
PRINCIPAL
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VINUKONDA-522647
Guntur Dist., A.P.

STAFF RESOLUTION

05.10.2020.

SGK Government Degree college, Vinukonda staff members met in the staff room at 12⁰⁰pm under the leadership of Dr. P. Srinivasulu, vice principal of the college, to discuss various aspects to be administered lecturer wise for the 5 day high impact lecture series, entitled - GNANA BRAHMANA which is planned to be conducted between 11.10.2020 and 15.10.2020. The day wise duties have been assigned among all the lecturers working in the college, with their willful acceptance.

1. M. Jayaram2. C. Jayaram3. K. Jayaram4. D. Jayaram5. E. Jayaram6. F. Jayaram

Dr. P. Srinivasulu 11/10/2020
 PRINCIPAL
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist., A.P.

STAFF MEETING

37

Date: 02. 11. 2020.

Time: 11.30 AM.

As the new academic year has started after a long break, following the instructions of APCEE, a meeting has been conducted at the behest of college incharge principal Dr. P. Srinivasulu to discuss various aspects for smooth conduct of academic year. The meeting has been held in the principal's chamber under the aegis of the incharge principal, with the presence of all the staff members. The meeting has drawn the following important points to be given utmost concentration.

1. As classes for 2 & 3 year students have been started from today, all the lecturers should take the classes as per the time-table.
2. To enhance the student strength to reasonably large, admission duties are assigned to each lecturer, which mainly include erection of flexies at focal points of the town, door-to-door campaign, distribution of pamphlets, duties at help desk, sailing to students etc.
3. New time table should be framed giving slots to online certificate courses and coaching for competitive examinations, this duty is entrusted to the care of time table committee convenor.
4. college level committee have been constituted, the existing committees (few) have been merged & a few new committees have come into the existence.
5. As majority of the students of the college are from rural & pure backgrounds and as they are not with smart phones and keeping poor network facilities, staff has resorted to conduct offline classes for time being, which may be further replaced with blended class-room approach, when complete & covid-19 free ambience will be back.
6. college should be sanitized with disinfectants atleast once in a week to maintain virus free & safe environment.
7. Lab verification should be done within a week

 2/11/20
PRINCIPAL

SGK GOVT DEGREE COLLEGE
VINUKONDA

from now.

1. D. Wapfarscha 02-11-2020
2. C. Cugencihara 02/11/2020
3. DRS 02-11-2020
4. X. Cuthy 02-11-2020
5. F. 02/11/2020
6. 1/11/2020
7. P. 02/11/2020

STAFF MEETING

39

08.01.2021

All the staff members have been invited for staff meeting, which was held in the principal's room at 4 o'clock (pm), under the leadership of principal to discuss various aspects of ISO certification and recruitment of guest lecturers for the departments like physics, english and computer science. The paramount details of the meeting are as follows.

1. All the department in-charges would be active in making all the arrangements that are required for ISO certification.
2. Lecturers were instructed to keep all the records up to the mark.
3. A team has been constituted to oversee the arrangements for ISO certification, which includes - preparation of ISO read, quality assurance in the college, verification of records etc.,
4. College ISO team includes:- chairman: Dr. P. Srinivasulu (Principal)
convenor: D. Sivaprasadarao, G. Yugandhar, Dr. P. R. B. Murthy & D. Rajasekhara
5. The college ISO team must visit the departments at regular intervals and guide the rest of the faculty members to assure the quality changes in the departments.
6. As admissions for I year students would start in the immediate future (as per the available information), guest lecturers should be recruited for the subjects, which do not have faculty.
7. 2 and 3 year syllabus should be completed in time so as to keep them ready for examinations.

SIGNATURES OF FACULTY MEMBERS:

1. Principal

Principal (FAC)
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

2. C. L. J. J. J. J. J.
3. ~~W. J. J. J. J.~~
4. W. J. J. J. J.
5. ~~W. J. J. J. J.~~
6. C. K.
7. D. S. S. S. S. S.

STAFF MEETING

41

06-01-2021

All the staff members have met at the principal room at 9 AM to discuss how to execute plan of action of online admissions, which are starting from today. To do this without any discrepancies, the following measures should be followed.

1. Separate rooms should be allocated for groupwise admissions

a. ROOM - MANA TV - B.Com (Gen & Res)

b. ROOM - ECONOMICS, PS & HISTORY (Dept) - BA CHEP & OEP

c. ROOM - IQAC - for all science groups

2. A group of Lecturers should take care of a group admission
science faculty group - science groups.

Arts faculty group - BA CHEP & OEP

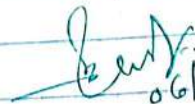
Commerce faculty - B.Com (G & Res)

3. Soon after the admission, every student should be given a printed copy of allotment order for future reference.

4. Students should be verified whether they have all the certificates (required).

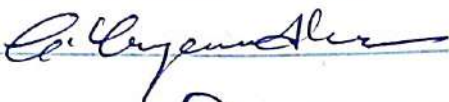
5. Three active phone numbers should be taken from each student for future correspondence.

6. As there are faculty vacancies in the department of English & physics (no single faculty member is available), guest lecturer should be recruited for these departments strictly following the instructions & guidelines of APCEB, given in the conference.


06/01/2021

SIGNATURES OF THE LECTURERS :-

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7. 

STAFF MEETING

43

22.03.2021

Staff meeting had been convened at 4.15pm in the principal's chamber to discuss the following aspects. The meeting was chaired by the principal and all the staff members partook in the meeting and participated in the discussion.

1. online scholarship registrations should be completed by 24.03.2021 see to that all the eligible candidates avail the opportunity.
2. Biometric attendance should be encouraged and one person should be in charge to this ~~to~~^{to} make this custom computer to all the students.
3. Subject and period wise class attendance should be taken through DAMS app. & technical issues related to this should be settled down immediately.
4. As per the APSCHE & University calendar mid exams should be planned for 1 year students.
5. Students should be issued books from library following all the instructions strictly.
6. Lecturers are instructed to prepare the list of equipment so as to keep them in full usage.
7. All the science faculty members are instructed to prepare the list of lab equipment.
8. Lecturers are also instructed to prepare new workload as the number of admissions have been increased.
9. class wise attendance should be maintained.
10. Details of closed semester mid exams, practical scripts & Award lists should be properly maintained with proofs.
11. ASAR details of the last 3 years should be maintained with all the proofs.
12. Administration of certificate courses, eco-water, JEE class & competitive examinations should be properly done.
13. Technology should be implemented in the regular classroom teaching (using LCD projectors).

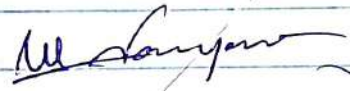
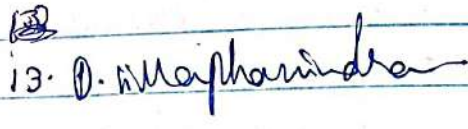
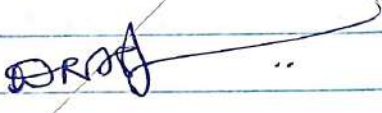
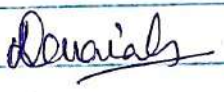
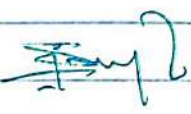
14. Implementation of ID cards for the students of Year
should be immediately planned & executed.

Inlet
22/3/21

PRINCIPAL

SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

SIGNATURES OF THE STAFF MEMBERS:

- | | |
|---|--|
| 1.  | 12.  |
| 2.  | 13.  |
| 3.  | 14. S. Venkata Sumanth |
| 4.  | 15.  |
| 5.  | |
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STAFF RESOLUTION

45

12.01.2021

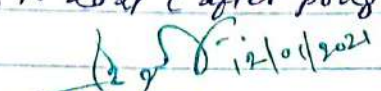
All the regular faculty members met in the principal's chamber and took the following resolutions.

1. Recruitment drive for the guest faculty for teaching english & physics should be conducted as per the guidelines of spect, vijayawada.
2. Original certificates such as SSC, Sales, Degree, PG & provisional certificates should be thoroughly scrutinised to decide whether they are eligible for the job.
3. Demo classes should be taken to know their teaching abilities.
4. The candidates who would meet all the statutes should be recruited as the guest faculty.
5. considering all the above mentioned points the following candidates have been selected for being guest faculty.

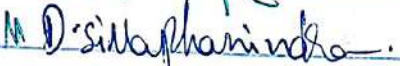
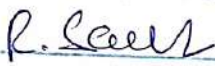
a. Mr. Telluri. Devaiah has been taken as guest faculty for teaching english for all the degree students.

b. Mrs. Sivaji. Venkata Srevani has been taken as guest faculty for teaching physics for all B.Sc students, who have physics as one of the subjects under study.

6. The two selected candidates have been instructed to take classes from 18.1.2021 (after pongal vacation)


PRINCIPAL (FAC)
SGK Govt. Degree College
VINUKONDA-522647

SIGNATURES OF THE LECTURERS:

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 

27.01.2021.

Principal instructed all the staff members to attend staff meeting at principal's room at 4pm. Hence all 15 staff members have met in the principal chamber and discussed the following.

1. As first year students would come to the college from tomorrow i.e. 28.01.2021. Time table should be kept ready.
2. First 6 periods should be the regular class hours to teach subjects under study & last two hours should be allotted for additional courses like certificate courses, skill development courses, competitive examinations coaching etc.,
3. See that every body should get joined in these courses compulsarily.
4. class work & teaching of subjects should be done in the allotted rooms only, practicals should be conducted only in the laboratories.
5. As it was thought earlier. Welcoming of newly admitted students should be done in the form of a cultural activity named 'Swagathāhela' in order to congratulate, encourage & make them feel free in the new college environment.
6. Each new student should be given a pen, inscribed with college name, prepared especially for them as a token of affection & show our cordiness & establish rapport between the students and college.
7. Students must be empowered with the knowledge of college activities & various provisions.

27/01/2021

1. ~~DRD~~
2. R. Saell
3. ~~DRD~~
4. ~~DRD~~
5. ~~DRD~~
6. ~~DRD~~
7. ~~DRD~~
8. R. Saell
9. Venkatasavani
10. ~~DRD~~
11. D. Sillaphanindra
12. V. Reddisai
13. Menais
14. ~~DRD~~

STAFF MEETING

493

01.02.2021.

As classes were commenced for 1 year Degree students, to ensure quality in the class work and time them to the regular class work, staff meeting has been convened for all the staff members in the leadership of the principal. The meeting has been conducted in the principal's chamber. The points discussed in the meeting are mentioned here under.

1. classes must be conducted as per the timetable.

2. class wise attendance should be taken apart from biometric attendance.

3. class discharge / exclusions were nominated as below.

I B.A (OER & HEP) - Sri G. Yugandhar (Lect. in Political Science)

II B.A - Sri R. Sarath Babu (Lect. in History)

III B.A - Dr. S. Ramajaneeyulu (Lect. in Economics)

I B.com (Gen) Smt ch. vijayalakshmi (Res) Sri K. Koteswara R.

II B.com (Gen & Res) - Sri T. Devaiah (Lect. in English)

III B.com (Gen & Res) - Sri M.V. Rajanarayana (Lect. in English)

I B.Sc (B2C) - Dr. V. Reddi Rani (Lect. in Chemistry)

II B.Sc (B2C) - Sri. K. Rama Raju (Lect. in Zoology)

III B.Sc (B2C) - Sri. D. Rajasekhara (Lect. in Botany)

I B.Sc (MPC) - Sri D. Siva phandura (Lect. in Computer)

II B.Sc (MPC) - Dr N. Siva Rama Krishna (Lect. in Chemistry)

III B.Sc (MPC) - Dr P. Rama Bhadrachari (Lect. in Maths)

I B.Sc (MPC) - Smt S. Pravan (Lect. in Physics)

II B.Sc (MPC) - Dr. P. Srinivasulu (Lect. in Maths)

III B.Sc (MPC) - Dr P. Rama Bhadrachari (Lect. in Maths)

I B.Sc (MPC) - Sri D. Siva phandura (Lect. in Computer)

4. After completion of syllabus for 2 & 3 year students conduct remedial classes for doubts & study hours for all the students.

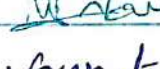
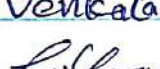
5. plan for practical examinations (model)

6. plan for mid exams for 2 & 3 year students.



SIGN'S OF THE LECTURERS.

SIGN. OF THE PRINCIPAL

1. 
2. 
3. 
4. 
5. 
6. R. Sarek
7. 
8. Venkata Svarani
9. 
10. D. Sathyanand
11. Dr. V. Reddy
12. Denaish
13. 

STAFF MEETING

51

Date :- 13.08.2021.

Venue :- principal's Room

Agenda :- organisation of
Deeksharambha

As per the guidelines of UGC & MHRD and the instructions of APCEE, Vijayawada, principal, SSK & DC Vinodhara has convened staff meeting at 2 pm in the principal chamber to discuss & plan out "Student Induction programme (SIP), entitled 'DEEKSHARAMBHA'". A five day programme for the newly admitted students of all groups for the academic year 2020-2021.

The following are the resolutions, taken in the meeting.

1. The programme should be organised from 15.08.20 to 19.08.2021, only in the afternoon sessions, without disturbing the morning class work.
2. The programme should be conducted between 2.00 pm to 5 pm.
3. To aware the students about curricular, co-curricular and extra curricular activities, being organised by the college on the regular basis, the first half of the programme should be confined to the presentation of college developmental activities viz., JKE, NSS, various clubs, committees, COVID-19 instructions etc., (copy attached).
4. To find & draw out the innate - hidden talents of the students, various competitions should be conducted like literary, cultural, sports & games. The time schedule for this is between 3.15 and 5.00 pm.
5. The overall details of the programme should be informed to the students well in advance, so that they can be alert & take active participation in all the contests.
6. The entire programme must be organized, by adhering

to the covid-19 instructions given by Govt. of India.

7. It is also resolved that to give I, II, III prizes to the students who would stand in the respective positions in the competitions along with the certificates.

8. To integrate with the society, college has also resolved to arrange guest lectures by the town administrative staff.

9. The staff meeting also resolved that to draw the amount required to meet all the expenses from the restricted fee of the college.

13/3/21

PRINCIPAL
SGK GOVT. DEGREE COLLEGE
VINUKONDA

1.

2. P.R.B. Murthy (P.R.B. Murthy, Lecturer in Mathematics)

3. M. V. Sasthyanarayana (M.V. Sasthyanarayana, Lect. in Hindi)

4. D. Siva phanindra (D. Siva phanindra, Lecturer in CS)

5. C.D. RAJASEKHAR (C.D. RAJASEKHAR, Lect. in Botany)

6. Dr. S. RAMANJANEYULU (Dr. S. RAMANJANEYULU, Lect. in Economics)

7. G. YUGANDHAR (G. YUGANDHAR, Lect. in Pol. Science)

8. Dr. V. Reddi Rani (Dr. V. Reddi Rani, Lecturer in Chemistry)

9. T. Devaiah (T. Devaiah, Lecturer in English)

STAFF MEETING 1/21

5533

Date: 28.04.2021

Venue: Room No: 12

Time: 10.50 AM

1. As per the decision taken by the task force headed by the Hon'ble MLA guru, Vinukonda, Municipal Chairman guru, Municipal authorities and other local officials, all the business establishments in Vinukonda town will be restricted from 6 AM to 2 PM from 27.04.2021 onwards in the wake of increase in Corona cases in Vinukonda town and movement of people has also been restricted after 2:00 PM in the town.

Basing on this, students also requested for change of college timing, hence, it is resolved in the staff meeting to reschedule the college timings from 9:00 AM to 1:20 PM. Accordingly, the college will run the classes from 9:00 AM to 1:20 PM daily from 28.04.2021 onwards.

The time table will be as follows -

I period	-	9.10 - 10.00
II period	-	10.00 - 10.50
III period	-	10.50 - 11.40
IV period	-	11.40 - 12.30
V period	-	12.30 - 1.20

Subi
28.4.21
PRINCIPAL
SGK Govt. Degree Co
VINUKONDA-5226
Guntur Dist., A.P.

1. *G. Jayashree*
2. *M. Arjun*
3. *R. Arjun*
4. *S. Venkatesh*
5. *S. Venkatesh*
6. *V. Reddappa*
7. *Ch. Vijaya Kumar*
8. *Dr. S. Venkatesh*
9. *S. Venkatesh*
10. *Devaraj*

The staff members under the chairmanship of Principal of the college met on 28.04.21 in Room No.12 at 10.50 AM and resolved the following:

1. As per the instructions of the O/o CCE, it is resolved to upload the institutional, class-wise and lecturer-wise time tables and a spreadsheet for daily data to be filled by faculty regarding conduct of classes. All the faculty are requested to fill the data in the spread sheet without fail. Sri Siva Phanindra, lecturer in Computer Science is requested to take up this responsibility and keep the website ready and post these on the college website.
2. Reviewed the syllabus completion status for I years and faculty were informed to complete the syllabus at the earliest and if required by taking online classes.
3. All the faculty members are informed to upload the daily classes data in CCE website under LPMs as per the directions given by O/o CCE.
4. Classes were created for all classes in Google classroom. All the I year students have to be enrolled into respective Google classrooms by tomorrow. Faculty shall share all materials only through Google classroom.
5. All the class-incharges are informed to call each student, talk with parent and ask them

to pay fees as the same was credited in their mother's accounts, create a spreadsheet to record status and share in Faculty information sharing class. Also instructed to collect feedback from parents.

6. All the faculty are informed to register 1 year students into Spoken Tutorial "Introduction to Computer skills" class and Dr. Rama Bhadrha Murthy, Lecturer in Mathematics is given the responsibility and class in charges have to register all students.

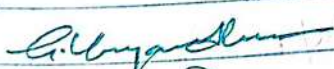
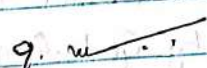
7. Sri Jiva Phanindra, Lecturer in Computer Science is requested to take up this responsibility of Cisco registrations and training.

8. All the faculty are informed to complete all records of their departments as per the academic formats shared in the faculty google classroom.

9. IQAC is requested to collect feedback from the students.

Tulu
28.4.21

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P

1. 
2. 
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4. 
5. S. Venkata Srinani
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9. 
10. V. Reddisani
11. 

Staff Meeting 3/21

Dt: 05-05-2021

The staff members met on 05th May, 2021 at 9:15 AM in the Room No. 12, under the chairmanship of the Principal and resolved the following -

- i) To take online classes from 8:30 AM to 11:00 AM from the college and from 2:00 PM to 5:00 PM, in the afternoon session, as the Curfew was imposed by the Government from 05/05/21
- ii) The online ~~timetable~~ classes timings shall be uploaded on the college website.
- iii) All the staff are informed to enroll all students in Google Classroom and conduct online classes
- iv) All the faculty are requested to utilise Cisco Google meet to conduct online classes and record the evidences of the classes without fail in the given spreadsheet and Bharat Padhe Online
- v) The respective ward incharges are informed to register I year students for the Spoken Tutorial classes.
- vi) The college timings shall be 8:30 AM to 11:00 AM, in view of Curfew imposed by Govt. from 05/05/21.

1. M. Sanyal

S. Venkata Sumanth

2. S. Sanyal

M. Sanyal

3. S. Sanyal

L.V. Reddy

4. S. Sanyal

L.V. Reddy

5. V. Reddizani6. Ch. Sanyal

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Guntur Dist., A.P.

Non-teaching Staff

M. Cooray was Per.

M. K. R. R. R.

M. R. R. R.

M. R. R. R.

Staff Meeting 4/21

Date: 12-05-2021

Venue: Room No - 12

The staff members met at 11 AM, under the chairmanship of the Principal and resolved the following -

- i) Basing on the instructions from the affiliating university, ANU, it is resolved to conduct online classes from 8:00 AM to 11:30 PM, starting from 13th May, 2021 onwards and the faculty shall take the classes from home.
- ii) All the faculty are instructed to submit the documents required for the review meeting by the Spl. CS. Similarly, evidences of online classes have to be submitted by the faculty.
- iii) All the staff members have to report in the college as and when instructed by the Principal.
- iv) It is resolved to assign the design, development and maintenance of the college website to an agency. The IQAC is instructed to call for quotations and to look after the process.

Indu
12/5/21

PRINCIPAL

SGK Govt. Degree Col
VINUKONDA-52264
Guntur Dist., A.P.

1. *[Signature]*
2. *[Signature]*

3. *[Signature]*

4. *[Signature]*

5. *[Signature]*

6. *[Signature]*
7. *[Signature]*
8. S. Venkata Sridharani
9. R. Sarath

10. *[Signature]*

Staff Meeting 8/2117-05-2021

The Principal has convened staff meeting at 4 PM on 17/6/2021, to discuss the minutes of the review meeting conducted by Hon'ble CCE.

The review meeting was held on 17/6/2021 from 11.15 AM to 1.30 PM. The Principal, Vice-principal Academic Coordinator, IQAC Coordinator and Department incharges have attended the review meeting. The instructions given by Hon'ble CCE were informed to all the faculty members and certain arrangements were made to implement those instructions. The details of the staff meeting are given in the attached note.

17/6/21

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

1. C. Chandra
2. V. V.
3. DRS
4. R. Sankar
5. Chk
6. Dr. Sankar
7. C. R. S.
8. Dr. Sankar
9. Dr. Sankar

Date: 22-06-2021

Venue: Room No-12

The staff members met under the Chairmanship of the Principal at 4.PM to discuss various academic and infrastructure aspects of the college.

- i) As per the examination notification issued by the affiliating university, ANU, I semester exams were scheduled from 01/07/2021. In this regard, the staff council has resolved to close the instruction classes for I semester from 23-06-2021.
- ii) It is resolved to engage guest faculty for Computer Applications, Statistics, Office management and Commerce Subjects. Salaries shall be met from Restructured fee fund.
- iii) In order to strengthen library services, it is resolved to register on N-LIST portal and subscribe atleast two daily newspapers and two monthly magazines for the benefit of student community. It is proposed to meet the expenses from the Restructure fee fund.
- iv) The staff council has resolved to subscribe a new BSNL Broadband connection with 200 MBPS speed upto 3300 GB per month, at a cost of ₹ 1049 + GST per month. The monthly charges have to be met from the restructured fee fund. Accordingly, ₹ 2500/- have been paid as installation fee through cheque no. 826936 dated 24/6/21.
- v) It is resolved to install fans and lights in the Girls Waiting room and also to undertake plumbing and other sanitary works, as per the parents feedback received during the interaction with Parents.

- vi) As per the recommendation of the IQAC, the staff Council has reviewed the Comparative Statement and finalised Gudduz Technologies as the service provider for the Design, Development and Maintenance of our college website. In this regard, it is resolved to meet the expenses from the restructure fee fund. Hence, work order shall be given to Gudduz Technologies.
- vii) In order to update information on the college website, all the faculty are informed to submit Departmental profiles and faculty profiles to Sri D. Siva Phanindra, incharge for website.
- viii) The faculty are informed to prepare departmental records along with Ward Counselling reports. Similarly, faculty are instructed to list out the requirements for the coming semester.
- ix) ~~Faculty~~ Faculty are instructed to post classes details on BPD, LPMS and OTLP everyday, without fail.

1. *Li. Vignesh*

2. *[Signature]*

3. *[Signature]*

4. *R. Saale*

5. *Ch*

6. *[Signature]*

7. *CP*

8. *Devenzh*

9. *My*

16/6/21
22/6/21

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

Staff meeting 7/21

33
65

Date : 28-06-2021

Venue : Room No-12

The Principal has convened staff meeting at 3.30 P and the staff council has resolved to resume classes for the First year students.

As the scheduled examinations for I semester were rescheduled from 22/07/2021, the staff council has evinced interest in conducting classes for II semester to the first year students. Hence, from 29/06/2021 classes shall resume for the first year students.

1. Collegium
2. n
3. DRS
4. CH
5. R. Saur
6. Stamant
7. CP
8. Devalah
9. M

Tulu
28/6/21
PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522047,
Guntur Dst., A.P.

Staff Meeting 8/21

DL: 8-7-2021

Venue: Room No-12

The Principal has convened staff meeting in order to review the conduct of Online classes.

The following points were discussed -

- i) Principal has given orientation on the OTLP app usage and functionality to the staff members.
- ii) The gist of the review meeting held on 07/07/2021 by the Hon'ble Spl. CS, Higher Education, has been conveyed to the faculty and discussion took place on measures to improve attendance for online classes. Incharges for online classes attendance monitoring were nominated.

(The details of the meeting are given in the attached note.)

Resolution:

- i) The staff council has resolved to pay ₹ 20,000/- to Gudduz Technologies, basing on the recommendations of the Incharge for College Website and the IQAC Committee.

Indi

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*

PRINCIPAL
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VINUKONDA-522647
A.P.

Staff Meeting 7/21

67

Dt: 13/7/2021

Venue: Room No-12

The principal and the staff members met to discuss the proceedings of Commissioner of Collegiate Education regarding preparation holidays for I year students.

As the affiliating university, ANU, has reschedule semester end examinations for I year UG students from 22/07/2021, the staff council has recommended for preparation holidays to I year students. A model time table for preparation has been discussed, in which, students can allot one day for each paper and a day extra for any particular paper. Hence, it is resolved to close instruction classes for I year student from 14/07/2021.

Indu

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
C. S. D. S. A. P.

1. *Chandrabhanu*
2. *DRD*
3. *Santosh*
4. *M. S. Srinivas*
5. *K. S. Srinivas*

Venue: Room No - 12

A staff meeting was convened by the Principal to discuss the preparedness for the upcoming academic year 2021-22.

- i. As many students have evinced interest in having college uniform and college ID cards, the staff council has proposed to introduce uniform and ID cards for the upcoming batch.
- ii. In view of the online academic activities and the upcoming examinations related work, the staff council has proposed to purchase an inverter and battery backup for office in order to ensure continuous power supply and requested restructure committee to call for quotations.

16/7

1. A. K. Singh

2. B. K. Singh

3. S. K. Singh

4. S. K. Singh

5. A. K. Singh

6. K. K. Singh

Date: 19.07.2021

A staff meeting was convened by the principal madam at 4⁰ clock in the principal's chamber. The following aspects have been addressed by the head of the college so as to alert the staff members regarding their academic functionalities.

1. Staff members are instructed to show their academic records every month on or before 5th, to get verified and attested by the principal.
2. Staff is enquired individually about the syllabus completion for 4th and 6th semesters, as examinations dates have been commencing.
3. Staff members are advised to collect the assignments and other related documents from the students, for giving internal marks subject wise and sending the same to the University.
4. Science faculty members are instructed to keep records ready to be evaluated by the external examiners at the time of practical examinations.
5. Instructed to make use of college amenities viz. library, reading room, virtual lab, LCD projectors etc.
6. make a list of laboratory requirements - respective department in charge lecturer should procure all the necessary requirements (to conduct practical examinations successfully) by duly following the guidelines of goods purchase and submit the bills to be paid.
7. As external theory examinations will be started from 22.07.2021, Mr. M.V. Sankar Narayana, Lecturer-in-Charge, would oversee the entire process of examinations conducted by being the convenor of the examination section. All the staff members should do the invigilation duties as per the schedule and ensure their presence in the examination hall at 8.45 AM. As covid cases are still surging, the examinations should be conducted, following the covid guidelines, issued by the APECC & ANU & the Govt of AP.

9. Basing upon the examination schedule released by the University, it is resolved that to conduct the pre-final examinations from 01.08.2021 for 4th Sem and 6th Sem-esters in the afternoon session without disturbing the University Day examinations, which are being held in the morning hours. The same will be informed to the students to make them ready for the pre-final exams.

(1) Ka₂SO₄

a7 D⁺ Linaprazole

(3) ~~2nd~~

(4) E. Rantner

(5) Devarak

G. O. R.

7. CH_3

8. SN

9 May 1949

10. B. Dreyer

11. Le. Cyananthus

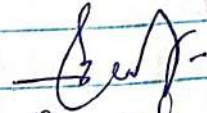
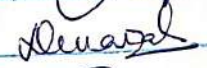
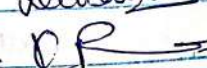
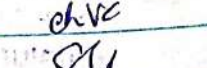
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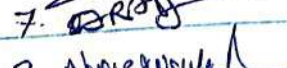
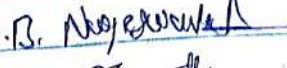
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

20.07.2021

The principal and all the staff members met in the principal's chamber to make resolutions as per the APECE guidelines & ANU instructions.

1. As 1 semester examinations will be started from 22.7.2021 according to the ANU examination schedule, all the lecturers shall do invigilation duties without fail. Hence morning classes for 2 and 3 year students (on examination dates) are dissolved.
2. As per the ~~ANU~~ instructions and schedule released by ANU, practical examinations will be commenced from 03.08.2021 and Theory examinations from 12.08.2021 for 2nd and 3rd year degree students. Keeping this in the view and going by the guidelines of APECE, it is proposed to conduct pre-final examinations for both years from 26.07.2021 to 31.07.2021. Hence online classes will have to be dissolved.
3. Keeping above latest developments and resolutions in the view staff members are instructed to complete the syllabus in the stipulated time and prepare the students for the examinations.
4. As per the guidelines of APECE it is resolved that to give preparation holidays for 2nd and 3rd year students from 02.08.2021 in view of forthcoming practicals and theory examinations.

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20/7/21
PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

26.07.2021

A staff meeting was held in the principal's chamber under the chairmanship of the principal & taken the following resolutions.

1. As the Government of A.P. announced to implement the English medium.
1. It is resolved to change the medium of instruction from Telugu to English for the following courses, from the coming academic year.
 - a) B.A. CHKP)
 - b) B.COM C&EN)
 - c) B.Sc (MPC)
 - d) B.Sc (BZC).
2. Previously college offered only B.Sc (MPC) with 60 seats, as new courses have been introduced (like B.Sc (MPC) and B.Sc (MSEs)), the intake of MPC is reduced from 60 to 30 seats.
3. As we are at the threshold of new academic year, to attract the students for improving the college strength, as of every year, staff meeting has resolved to start campaigning, which includes visiting of nearby Junior colleges, erection of flexies at local areas, preparation and distribution of college pamphlets, establishing help desk services, online alumni meet, online interaction with students and parents, advertisement in local TV channels etc. For executing the above mentioned activities the financial support can be met from ^{the} college sanctioned fee fund.

[Signature]
 DR. S. S. Srinivas
 V. R. Srinivas
 D. Srinivas
 G. Chandraiah
 B. Srinivas

[Signature]
 V. Reddy
 V. Reddy
 V. Reddy
 V. Reddy

[Signature]
 26/7/21
 PRINCIPAL
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist., A.P.

^{is}
STAFF MEETING 14/21

23

02.08.2021

A staff meeting had been convened by the principal to make the following resolutions.

1. It was resolved that to convert the existing electrical connection to three phase connection, which required internal wiring also. The needed expenditure for this work can be met from college restructured fee funds.
2. As per the resolutions of staff council sports goods were purchased from 'Raj company', Mangalagiri. It had been resolved to pay an amount of 9280/- (Nine thousand two hundred rupees only) in the form of cheque from the college special fee fund.
3. In view of increased admissions (from 20 to 253) for the academic year 2020-2021, it was resolved to increase the honorarium of Mr. T. Venkat Rao, JKE and computer Lab attendant from 6000/- to 8000/-. who has been working in the college from last 3 years. The expenditure can be met from restructured fund, w.e.f August.
4. Considering the new syllabus introduced from the academic year 2020-2021, it was resolved to purchase the imperative library book for each department and the required funds can be met from college special funds.
5. It was resolved to introduce I.D cards for all the students meeting the expenditure from the special fee fund and uniform for all the students from the coming academic year i.e 2021-22.
6. As per the instructions given by the APCC, Vijayawada, college constituted Admission promotion committee and courses wise / programme wise Admission team (PAT) with the following staff members.

The details are in the next page.

ADMISSION PROMOTION COMMITTEE (APT)

1. Dr. CH. TULASI MASTANAMMA - CHAIRMAN
2. Dr. P. SRINIVASULU ^(Principal) - CONVENOR
_(Vice Principal)
3. Sri. G. YUGANDHAR - CO-CONVENOR.
_(IQAC co-ordinator)
4. ALL THE FACULTY MEMBERS - MEMBERS.

PROGRAMME WISE ADMISSION COMMITTEE (PAT) TEAM

1. BA (COURSES HEP & OEP) - Dr. S. RAMANJANEYULU _(lect. in Econ)
Sri. G. YUGANDHAR
Sri. R. SARATH _(lect. in political)
Sri. N. VENKATESWARA RAO _(lect. in History)
2. B.Com - (General & computers) - Sri. M.V. SATYANARAYANA _(lect. in Hindi)
Smt. CH. VIJAYA KALPANA _(lect. in commerce)
Sri. K. KOTESWARA RAO _(lect. in commerce)
Sri. T. DEVAIAH _(lect. in English)
Sri. M. PITCHAIAH _(JKE MENTOR)
3. B.Sc CMPC, MPES & MSes) - Dr. P. RAMA BHADRA MURTHY _(lect. in mathematics)
Sri. D. SIVAPHANINDRA _(lect. in computer science)
Sri. B. NAGESWARA RAO _(lect. in physics)
Dr. N. SIVARAMAKRISHNA _(lect. in chemistry)
Sri. KHALIL

4. B.Sc (BZC)

SRI. D. RAJASEKHAR

Cleet. in Botany)

DR. E. REDDI RANI

Cleet. in chemistry

SRI. E. RAMARAJU

Cleet. in zoology).

SRI. T. VENKAT RAO.

Tulu
2/8/21PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist. A.P.

1. Li. Chandra
2. DR. S. J.
3. R. Srinivas
4. V. Reddappa
5. M.
6. Ch. V.
7. N. Venkata
8. S. S.
9. B. S.
- 10.

11.8.2021

Staff meeting was held in the principal's chamber to discuss the following aspects and take the resolutions. Dr. P. Srinivasulu, Incharge principal, convened the meeting, inviting all the staff members.

1. As university examinations are to be commenced from tomorrow for 2 & 3 year students, all the staff members were instructed to do the examination duties without fail following all the instructions of the university, including the COVID-19 guidelines.
2. Examination committee was advised to conduct the examinations strictly adhering the COVID-19 guidelines and to ensure hygienic & virus free surroundings.
3. Students should be instructed to come to the examination hall with mask and maintain the same all along the examination.
4. All the science lecturers should be ready to conduct the practical examinations for 1 year students, following the dates scheduled. Students should be instructed the same & made ready for writing the examinations. The tentative dates of practical examinations are from 16.08.2021 to 18.08.21.
5. Thinking that it is the social responsibility of college during COVID crisis, and keeping the government decision of compulsory English medium at graduation from this academic year, college has resolved to conduct spoken English classes in the name of L.E.A.R.N for all the Intermedic complete students who are all at the home under the pressure of pandemic and about to join the graduation as soon as the academic year is kicked off. Mr T. Devaiah, Guest lecturer in English would take the responsibility of this. The one month course will be started from 16.08.2021.

11/8/21
 PRINCIPAL
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist. A.P.

1. ~~DRD~~
2. ~~G. G. G. G.~~
3. ~~K. B. B.~~
4. ~~Chk~~
5. ~~PM~~
6. V. Reddixani
7. R. Sanku
8. B. M. M.

14. 08. 2021.

A staff meeting was held under the aegis of Dr. S. P. Srinivasulu to take a resolution about tomorrow's Independence Day celebrations. After a thorough discussion it was resolved that to celebrate the day on the campus following COVID-19 guideline strictly, and the expenses of the celebrations should be met from the restricted fee fund.

1. ~~DRD~~
2. ~~G. G. G. G.~~
3. ~~Chk~~
4. ~~Chk~~
5. ~~Demard~~
6. ~~PM~~
7. V. Reddixani
8. R. Sanku
9. B. M. M.
- 10.

[Signature]
14/8/21

A staff meeting was convened by the incharge principal Dr. P. Praveen to make the following resolutions.

1. As practicals were completed for the 1 year students, following the instructions of APCEE and the affiliating university, offline classes will be started for them from 23.08.2021.
2. Students must be informed about the classes and motivate to come to the college, taking all the precautions of COVID.
3. Time-table should be framed out by the time-table committee, giving proper weightage to the skill development & life skill subjects. Lecturer wise work schedule, shown in the time tables must be mapped in the O.T.P. taking all the instructions of APCEE.
4. All the lecturers must check out their time table and the workload clearly so as to avoid the further problems. The lecturers are strictly instructed to post the class taken date in the CCE App, specially designed for this. See to that all the details of the classes, shown in the app for every day be filled in time.
5. All the faculty members are also instructed to give biometric attendance along with signing in the registers without fail.

[Signature] 19/8/21
PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

1. ~~DRD~~

2. G. G. G. G.

3. K. G. G. G.

4. C. K.

5. M.

6. V. Reddixan.

7. R. G. G. G.

8. D. M. G. G.

01.09.2021

All the staff members met in the principal's chamber and made the following resolutions under the leadership of the principal.

1. As college is located in the agricultural fields, rodents, snakes and harmful insects enter into the college and cause inconvenience to the peaceful classroom environment. To control the menace, it is resolved that to fix the meshes to the windows of physics, chemistry, zoology, Botany laboratories, computer lab, virtual class room, reading room, and girls waiting room. The expenses can be met from restructured fee fund.
2. As per the instructions of APCE to enhance the students' strength in the college, staff council has resolved to prepare pamphlets, covering all the important aspects of the college. They are distributed by the staff members to the students & parents when they go for campaigning at nearby model colleges, Government junior colleges, private junior colleges, villages. It is resolved that the expenses of the pamphlet preparation can be met from special fee fund.
3. As per the resolution taken by the staff council, the old burnt electric meter can be replaced with 3 phase installation. The expenses for this can be met from the restructured fee fund. The expenses include electric wiring and labour charges.
4. As per the request made by the physics department. Dated: It is resolved to purchase sodium and mercury lamp, for conduct of 2 semester practicals.
5. As per the request made by Botany and chemistry department, it is resolved to procure necessary and essential equipment for uninterrupted practicals conduct. The expenditure to purchase the equipment can be met from special fee fund.

6. Keeping the increasing student strength in the view, it was resolved that to repair the old furniture viz., benches and chairs, the expenditure of this can be met from the college restricted fee.
7. To make all the computers in the computer laboratory working and providing their services to the students, it was resolved to purchase the accessories needed for the complete functioning of the computers. The expenses that will be spent on it would be met from college restricted fee funds.
8. In order to keep the girls, boys and staff toilets clean & tidy. It is resolved to take the services of a scavenger on purely temporary basis, paying 3000/- per month from September 1st onwards.

Tulu
1/9/21

1. Tulu
2. G. S. S. S.
3. R. S. S.
4. P. S. S.
5. D. S. S.
6. S. S. S.
7. Ch
8. VR
9. DR
10. DR
11. R. S. S.

MINUTES

VENUE: PRINCIPAL CABIN.

NO. OF LECTURERS PRESENT: 19

NO. OF LECTURERS ABSENT: 01

DE: 25.10.2TIME: 3 P.M.AGENDA: TO MAXIMISE ADMISSIONS

TO STRENGTHEN ACADEMIC PLANNING.

- MAINTENANCE OF ATTENDANCE

A Staff Meeting was held on 25th of October at 3.p.m in Principal's Cabin. The meeting was headed by the Principal, who presented issues to be Resolved before all the faculty members.

ISSUES DISCUSSED

1. Attempts should be made to organise a staff meeting & an I@AC meeting periodically.
2. A special team was to be formed for Campaign and selection of team members were left at their disposal,
3. Regarding 1st Phase counselling issues, a committee with a co-ordinator & members was to be formed under the overall co-ordination of the Vice-Principal
4. Mr. Koteswara Rao.KVS, faculty in chemistry, was assigned as co-ordinator of I@AC/^{NAAC} with 7 members, wherein each member shall be given the in-charge ship of each criteria. An Orientation Program was Recommended for better undertaking of NAAC, in this regard.

5. Every department was instructed to maintain their respective attendance and stock Registers and to priorly prepare authentic action plans and initiate as many programs as possible. In this regard, an Academic Committee was decided to be formed to overview the above proceedings.
6. Time-tables must be strictly followed with special attention on JKC classes encompassing maintenance of Relevant Registers & a Co-ordinator to monitor its proceedings.
7. Faculty members were urged to submit their Report on any programs conducted/ their participation in Paper Presentation in other colleges (if any) to IGAC at the earliest.
8. Discussions were made on the Review of VI Sem Results and to maintain Result Analysis Proforma in both Hard & Soft copies.
9. Focus must be on the minimisation of drop-outs Ratio & steps to be taken accordingly to solve the issue.
10. Proposals for the implementation of NSS, involving Regular and Special camp activities such as Clean & Green programs, adoption of villages for development etc were initiated. Further, strategies to strengthen NCC, outreach Programs and other extension activities were discussed.

11. Issues on the Ratification of Mr. T. Venkat Rao (Scavenger) & Mr. T. Hanubabu were discussed accordingly.
12. Faculty members were instructed to prepare the Synopsis & lesson plan on each topic in a unit, as part of their academic curriculum, and see to it that they implement Pedagogical Strategies in their daily teaching Schedule.
13. Strictly sticking on to classwork is expected from all the faculty members and advised to attempt adjust their classes during their absence for the smooth proceedings of the day.
14. Any kind of Requirements / Proposals from the faculty members are welcomed all the time, and Satisfied by the Principal after its Perusal accordingly.

- 1) B. Narayana
- 2) S. S. S. S.
- 3) D. S. S. S.
- 4) S. S. S. S.
- 5) S. S. S. S.
- 6) S. S. S. S.
- 7) S. S. S. S.
- 8) S. S. S. S.
- 9) S. S. S. S.
- 10) S. S. S. S.

- 11) S. S. S. S.
- 12) K. V. S. S.
- 13) S. S. S. S.
- 14) T. D. S. S.
- 15) R. Nagamani
- 16) V. S. S. S.
- 17)
- 18)
- 19)

S. S. S. S. 25/10/21

Staff Council Meeting 2/2021-22

85

02-11-2021

The staff council meeting was held on 02-11-2021 at 4:00 PM in the principal chamber with Principal Dr. K. Srinivasa Rao in the chair and the following resolutions are unanimously taken.

- i) I semester UG Exams result of the academic year (2020-21) were reviewed and it is unanimously resolved to work hard and increase the pass percentage in the next semester.
- ii) It is unanimously resolved to request the principal to make arrangements to repair blackboards in the college.
- iii) It is unanimously resolved to satisfy the expenditure incurred on ceiling work of principal chamber and computer lab.
- iv) It is unanimously resolved to satisfy the additional expenditure incurred on ground cleaning (removing bushes, ground leveling etc) by using JCB, Dozer.
- v) It is unanimously resolved to strictly adhere to uploading classes taken data in OLP App without fail.
- vi) Unanimously resolved to increase the usage of ICT tools in teaching, learning and evaluation as per the guidelines of CCE.
- vii) It is unanimously resolved to request the principal to make arrangements to recruit two guest faculties, one to teach Computer Applications and other to teach statistics.

viii)

VIII) It is unanimously resolved to request the principal to make arrangements to buy printers and overhead white boards required for department and labs.

1) Chairman 2/11/2021

- | | |
|-----------------------------|------------------------|
| 2) <u>Prof. V. S. Rao</u> | 10) <u>V. S. Rao</u> |
| 3) <u>B. Dasgupta</u> | 11) <u>H. T. Rao</u> |
| 4) <u>Prof. S. S. Rao</u> | 12) <u>S. S. Rao</u> |
| 5) <u>Prof. S. S. Rao</u> | 13) <u>K. V. Rao</u> |
| 6) <u>S. S. Rao</u> | 14) <u>R. Nagamani</u> |
| 7) <u>A. Kishore</u> | 15) <u>Ch. S. Rao</u> |
| 8) <u>T. D. Rajasekhara</u> | 16) <u>D. R. Rao</u> |
| | 17) <u>O. K. Rao</u> |

Chairman 2/11/21

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

88
8:7

STAFF COUNCIL MEETING - 3/2021

MINUTES

VENUE: SEMINAR HALL

DT: 6.12.2021

NO. of Lecturers Present:

TIME: 4 P.m.

NO of Lecturers Absent:

AGENDA: Result Analysis
Admissions - 2nd Phase
Maintenance of Registers &
Implementation of Academic plans.

RESOLUTIONS:

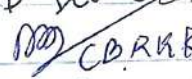
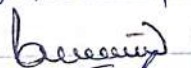
- (i) It was resolved that Result Analysis of the academic Years 20-21 must be Submitted within 5 days.
- (ii) Resolutions was made on the 2nd phase counselling through Reviews & Campaigning
- (iii) It was unanimously Resolved to maintain Department Registers (Activity & Stock & other required documents) with fully furnished details within 5 days.
- (iv) It was Resolved unanimously to Submit all the Academic plans, (Term-wise), Synopsis, Teaching diaries (both hard & Soft copies) of all the dept within 5 days.
- (v) It was Resolved to initiate Students for making videos & ppt along with Departmental Meetings & Minutes & Submit the same within

5 days.

(vi) The issue of work adjustments was Resolved by assigning the class hours to the available faculty members of their Respective departments.

(vii) It was unanimously Resolved to fasten the process of the Submission of AORAR by 31st of December.

viii) It was unanimously resolved to undertake electrical works & repairs at the earliest as per the Requests by the faculty members.

- (1) 
- (2) 
- (3) 
- 4) D. Narayana Rao
- 5) S. Srinivas Rao
- 6) K. V. S. Koteswaram
7. K. Vinod
8. B. Srinivas Rao
9.  (C. R. K. Kishore) Lec in zoology.
10. B. Nagaraj
11. 
12. 
13. H. Nagaraj
14. 
15. Q. R. 
16. 
17. 


6/10/21
PRINCIPAL

89

STAFF COUNCIL MEETING. 4/21-22
MINUTES.

VENUE: BRANNARPAL CABIN / PRINCIPAL CABIN.

DT: 29-12-21

NO: of Lecturers Present:

TIME: 4-P.m.

NO of Lecturers Absent:

AGENDA:

- (1) ASAR Submission
- (2) Completion of Admissions.
- (3) Requests of electric lines & Circuits
- (4) Issues of Purchase.

RESOLUTIONS:

- (i) It was unanimously Resolved to Submit the ASAR's by all the faculty members.
- (ii) It was unanimously resolved to complete the Admission process by 31-12-2021.
- (iii) The issue of making necessary arrangements to build line to avoid short circuits thereby preventing loss to the campus was unanimously resolved.
- (iv) The issue of purchasing Books to the Library and Green boards for Commerce & Maths depts was unanimously resolved.
- (v) It was unanimously Resolved to purchase ceiling mount for LCD Projector & K-7 Antivirus Software.
- (vi) It was unanimously resolved to purchase

equipment necessary for Physics Laboratory.

Signature of the faculty

- (1) N. L.
- (2) P. Mahamudha
- (3) V. Balaji
- (4) Anup
- (5)
- (6)
- (7) P. Srinivas
- (8) M. Jay
- (9)
- (10)
- (11) A.
- (12)
- (13) B. Srinivasa Rao
- (14) B. Nagul
- (15) K. 30/12/21

 29/12/2021
 PRINCIPAL
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist., A.P.

STAFF COUNCIL MEETING 5/21-22

MINUTES

VENUE: PRINCIPAL CABIN.

DT: 3.01.22.

no of Lecturers Present:

Time: 4.P.m

no of Lecturers Absent:

AGENDA :

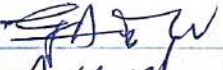
- (1) Closing of Admissions
- (2) Submission of Academic Records.
- (3) Formulation of SOP Regd CLS
- (4) Organising Blood Donation Camp.
- (5) Induction Program Regd. Teaching Notes Preparation.

RESOLUTIONS :

- (i) It is unanimously Resolved to close the Admission process at the earliest.
- (ii) It is unanimously Resolved to submit all the Academic Records [Teaching Diaries, Teaching notes & Annual Academic Plans] by the stipulated date.
- (iii) With Regard to resolve issues Related to casual leave a committee has to be framed. which is Resolved unanimously.
- (iv) It is unanimously Resolved by all the faculty members to extend co-operation in organising Blood- Donation Camp, which is Scheduled on 5.1.22 (Wednesday).

(iv) It is unanimously resolved to conduct an induction program to create knowledge on the preparation of Lesson plans & Teaching notes to all the faculty members by IQAC Co-ordinator, partaking by Principal.

Signature of the faculty

- (1) J. N. H.
2. K. V. S.
- (2) V. B. Suresh
- (4) D. Annapurna
- (5) 
- (6) S. S. S.
- (7) S. S. S.
- (8) M. P.
- (9) B. N.
- (10) 
- (11) A. S.
- (12) K. V. S. - K. V. S.
- (13) 

ICG 03/01/22

PRINCIPAL
SGK Govt. Degree College
VINUKONDA-522647
Guntur Dist., A.P.

STAFF COUNCIL MEETING MINUTES

93

VENUE: PRINCIPAL CAREN

Date: 02.02.2022

No. of lecturers present:

No. of lecturers - Absent: *10/10*

AGENDA:

Cancelled

The Staff Council of SGK Government Degree College,

Vinukonda met in the principal chamber on 01.02.2022 at 5.00 PM with principal Dr. K. Srinivasa Rao, in the chair and the following resolutions are Unanimously taken.

The staff council discussed the condition of College building, especially first floor. The Committee discussed the matter of the collapsed slab in the zoology laboratory dated 01.02.2022 at 2 PM and come to a conclusion to submit the same to the Commission of Collegiate Education, A.P. Vijayawada immediately.

RESOLUTION

It is unanimously resolved to request the Commission of Collegiate Education, A.P. Vijayawada to take preventive measures and address the problem by replacing the slab or by sanction of budget for construction of additional class rooms in the college premises to accommodate the students community in upcoming years.

1. Sri Ch. Haribabu
2. Dr. K.V.S. Koteswara Rao
3. Sri G. Anjiah
4. Sri. Rama K Krishna Behara
5. Sri. D. Siva phanindra
6. Sri. B. Nageswara Rao
7. Sri V. Bala Yesu
8. Smt. N. Vasanthi
9. Sri. M. Jagadeesh
10. Sri S. Srinivasa Rao
11. Smt. Ch. Vijaya Kalpana

Staff Council Meeting 7/2021-22

95

Date: 02.02.2022.

The Staff Council of SGK Government Degree College, Vmukonda met in the principal Chamber on 02.02.2022 at 4 P.M. with principal Dr. K. Srinivasa Rao in the chair to adopt the following resolutions.

Resolutions:-

1. It is unanimously resolved to conduct the mid-Semester exams for the I & II Semester students in the second week of February 2022.
2. It is unanimously resolved to ratify the utilization of the services of the guest faculty for subjects Statistics and Economics-2 from the month of January/2022.
3. It is unanimously resolved to approve the utilization of funds from restructured special fee funds for the remuneration of guest faculty in Statistics and Economics-2.
4. It is unanimously resolved to request the principal to take necessary arrangements for take up services of guest lecturers for vacant posts as per the SMPC.

Also resolved to take necessary action for paper announcement and other selection procedure for engagement of guest faculty in vacant posts.

5. It is unanimously resolved to conduct Induction training program for the first year Students on the name of "Deeksharamb" on the second week of February.

6. It is unanimously resolved to Submit all the academic records by the 5th of every month.

7. It is unanimously resolved to ratify the allocation of seed money Rs. 25,000 for establishment of Research Lab in the Dept. of Chemistry.

1. Sri Ch. Hari babu

2. Dr. G. Swarnalatha

3. Dr. K.V.S. Kotawara Rao

4. Dr. A. Krishnaveni

5. Sri G. Anjiah

6. Sri. Rama K. Kishore behara

7. Sri D. Sivaphanindra

8. Sri B. Nageswara Rao

9. Sri V. Balayesu

10. Smt. N. Vasanthi

11. Sri M. Jagadeesh

12. Sri S. Srinivasa Rao

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02/02/2022

PRINCIPAL

SGK Govt. Degree College

VINUKONDA-522647

Guntur Dist., A.P.

Staff Council Meeting 8/2021-22

Date: 10.03.2022

The Staff Council of S.G.K. Government Degree College, Vinukonda met in the principal chamber on 10.03.2022 at 5.PM with principal Dr. K. Srinivasa Rao in the to adopt the following resolution.

Resolutions:-

1. It is Unanimously resolved to arrange Guest lectures in every department atleast two per Semester.
2. It is Unanimously resolved to request the Principal to provide Ceiling fans @ 4 in each Class room to assist the student community from hot summer.
3. It is Unanimously resolved to prepare reports as per the agenda of CCE Review.
4. It is Unanimously resolved to obtain proposal of College Canteen from the deserre or rental basis (Atleast one thousand Rupees per month) by showing the suitable place on the college premises to the desired business people...
5. It is Unanimously resolved to complete the syllabus ontime and start remedial

Coaching for all the students by the third week in the month of March 2022.

6. It is unanimously resolved to take necessary steps to adjust the work to the faculty members for deviated classes and it should be uploaded on TLP app.

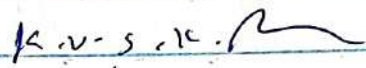
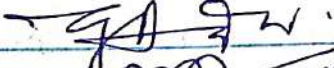
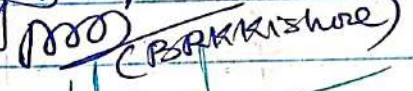
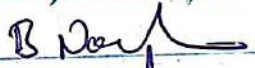
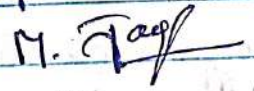
7. It is unanimously resolved to arrange an immediate campaigning by all the faculty members to their Catchment area i.e. nearby Junior Colleges, Model Schools and General public show as to improve the admissions for the academic year 2022-23.

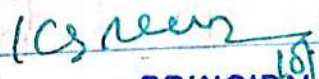
8. It is unanimously resolved to initiate to establish a Student Cooperative Store on the College premises with the support of the department of Commerce.

9. It is unanimously resolved to conduct the II mid-term Semester exams for the I & II Semester students and I - mid term semester exam for the III semester student in the last week of March 2022.

10. It is unanimously resolved to evaluate

The first mid semester exam Scripts and posted in the Internal examination register by the every department before 15th March 2022

1. Sr: Ch. Haribabu 
2. Dr. G. Swarnalatha 
3. Dr. K.V.S. Koteswara Rao 
4. Dr. A. Krishnaveni 
5. Srs. G. Anjaiah 
6. Sri Rama K Kishore Behara 
7. Sri D. Sivaphanindra 
8. Sri B. Nageswara Rao 
9. Sri V. Balayesu 
10. Smt N. Vasanthi 
11. Srs M. Jagadeesh 
12. Sr S. Srinivasa Rao 


 PRINCIPAL 18/3/2022
 SGK Govt. Degree College
 VINUKONDA-522647
 Guntur Dist., A.P.

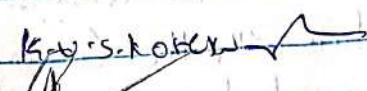
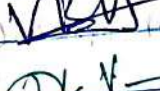
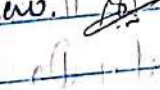
100: Staff Council Meeting 9/2021-22
07.05.2022

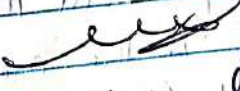
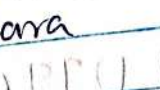
The Staff Council of SGK Govt. Degree College, Vinnkonda met in the principal chamber on 07.05.2022 at 3pm under the Chairmanship of principal Dr K. Srinivasa Rao and the following resolutions are Unanimously taken.

RESOLUTIONS

1. It is resolved to update all the Academic records of the departments for the Upcoming Academic Audit.
2. It is resolved to prepare Power point presentations (PPT) for all the papers of UG programme by the end of May 2022. and Upload the Same on College website.
3. It is resolved to enhance the involvement of students in SET-learning and make the students to prepare PPTs and Videos for their Subjects.
4. It is resolved to Submit AQAR of 2021 by the 10th May 2022.
5. It is resolved to each department should propose at least two best practices for the Upcoming Academic Year.

It is resolved that the "Nadu-Nedu" report to be resubmitted by the college shall be finalised in two to three days.

1. Dr. K.V.S. Koteswara Rao 
2. Sri G. Anjaiah 
3. Sri D. Sivaphanindra 
4. Sri B. Nageswara Rao 
5. Sri V. Balayesu 
6. Smt. N. Vasanthi 
7. Sri M. Jagadeesh 
8. Sri S. Srinivasa Rao 

9. Sri Ch. Hari babu 
10. Dr. G. Swarnalatha 
11. Dr. A. Krishnaveni 
12. Sri Rama K Kishore Behara 

(G.N.)

Principal
SGK Govt. Degree College
Vinukonda - 522647
Palnadu Dist., A.P.

21.05.2022

The staff council of SGK Govt. Degree College, Vinukonda met in the principal chamber on 21.05.2022 at 12.15 pm with principal Dr K. Srinivasa Rao in the chair and the following resolutions are unanimously taken and to discuss the given agenda point in connection with the Community Service project-1 to be implemented in the college.

Agenda: Implementation of Community Service Project: (Internship-1) in the Academic year 2021-22.

Discussion: All the faculty members present in the meeting expressed their to implement the Community Service project 1. Dr. K.V.S. Koteswara Rao, SOAC Coordinator proposed the Community Service project-1 to be implement the third semester Completed students in the month of May-June 2022. All the other staff members accepted the proposal.

RESOLUTIONS

1. Unanimously resolved to implement Community Service project-1 for third semester students in the month of May-June 2022 Summer Vacation.
2. Unanimously resolved to implement Community Service programme-1 for I year students (2021-2022) after completion of semester exams.
3. Unanimously resolved to allocate 15 students for each mentor faculty so as to guide the students and complete the project work in

Stipulated time

4. Unanimously resolved to implement the project work and duly following the norms given in the Standard Operating Procedure circulated by the CCE A.P. in proceedings R.C.No.3/CCE. Academic Cell Policies/AC.6/2022 dated 16.05.22

1. Sri Ch. Hari Babu
2. Dr. G. Swarnalatha
3. Dr. K.V.S. Koteswara Rao
4. Sri G. Anjaiah
5. Sri Rama K. Kishore Behara
6. Sri D. Siva Phanindra
7. Sri B. Nageswara Rao
8. Sri V. Balayesu
9. Smt. Ch. Vijaya Kalpana
10. Sri M. Pitchaiah
11. Sri K. Koteswara Rao
12. Sri B. Srinivasa Rao
13. Sri S. Rama Yoganah
14. Sri G. Mani Kumar

Dt - 14-6-2022

The staff council Sri C. Govt Degree college, Vinayaknagar meet in the principal chamber on 14-6-2022 at 4:00 PM with principal Dr. K. Srinivasa Rao in the chair and other teaching faculty members to discuss the following agenda and adopt resolutions.

Agenda: -

1. Reviews Community Service project.
2. Website updation
3. Academic matters
4. OTLP
5. Library Automation
6. NAAC Preparedness.

Resolution 1:

The community service project for 2nd year students was reviewed and expressed the satisfaction by all faculty members. All the faculty members are visiting the field.

- Unanimously resolved to complete the CSP for 2nd year students at stipulated time and to submit project reports so as to enable the projects uploaded in the college website online.
- Also resolved to take up CSP for 1st year students in the month of June following the SOP circulated by CCE. A.P.

Resolution - 2:

- Unanimously resolved to upgrade the college website daily following the SOP given by CCE.
- Unanimously resolved to request the principal

to make necessary arrangements to upgrade the website as per the NAAC requirements.

Resolution - 3: Unanimously resolved to start the academic sessions from 15th June 2022. All the faculty members should submit the academic records in time to principal without fail.

Resolution 4: It is Unanimously resolved to update the time table in OTLP. Also resolved to upload the class work in OTLP app regularly by faculty members.

Resolution 5: As the Library is not automated by soft software, the staff council is Unanimously resolved to request the principal to take necessary steps to for Library Automation at the earliest.

Resolution 6: It is Unanimously resolved to prepare Implementation plan of action for prepare SSR and to submit IQA by end of October 2022 so as to complete the NAAC process by end of the year 2022.

1. K. CH. Haribabu, vice principal
 2. Dr. G. Swannalatha, Lect in Telugu
 3. Dr. K. V. S. Lakshmana Rao, Elase coordinator
 4. Sri G. Ajaiyalu, Lect in Economics
 5. Sri Ram K. Kishore Behra, Lect in Zoology
 6. Sri D. Siva Phaniendra, Lect in Comp. Sci
 7. Smt N. Vasanthi, Lect in English
 8. Sri B. Nagaraj Kumar, Lect in physics
 9. Sri M. Jagadish, Lect in commerce
 10. Sri V. Balayesa, Lect in chemistry
 11. Sri S. Srinivas Rao, Lect in English
- 10/6/22
Principal

106 Staff Council Meeting 2/2022-23

15.07.2022

The Staff Council of SGK Govt Degree College, Vinukonda met the principal Chamber on 15.07.22 at 4 PM with the principal Dr. K. Srinivasa Rao in the chair and the following resolutions are unanimously taken and to discuss the following Agenda point

The Staff Council appreciated Dr. G. Swarna/alt Lecturer in Telugu for conducting National level Webinar Successfully on

Agenda:-

- 1) Academic
- 2) Community Service project Evolution
- 3) Admission Committee
- 4) Status of AQAR
- 5) Website updation.

Resolutions:

- 1). It is resolved to update all the Academic records of the departments for the upcoming Academic year.
- 2). It is Unanimously resolved to constitute Committee for the Online Admission.
- 3). It is unanimously resolved to evaluate the Community Service Project by 22nd July.
- 4) It is Unanimously resolved to prepare and submit AQAR-2021 by 20th July.

1). It is unanimously resolved that to enrich every department pages in college website.

6) Principal reviewed the status of SSR write up an AOAR for 2021-22 academic year.

7). It is unanimously resolved to purchase sports and games material from special fee funds. Also resolved to pay Rs. 4250.00 towards TA & DA charges for students participated in University sports meet Feb 2021.

1). Sri Ch. Haribabu

2) Dr. G. Swarnelatha

3) Dr. K.V.S. Koteswara Rao

4) Sri G. Anjaiah

5) Sri Rama K. Kishore Behara

6) Sri D. Siva phanindra

7) Srs B. Nageswara Rao

8) Sri V. Bala Yesu

9) Smt N. Vasanthi

10) Sri M. Jagadeesh

11) Sri S. Sontineni

12) Dr. A. Krishnaveni

13) Smt. Ch. Vijaya kalpana

14) Sri M. Pitchaiah

15) Sri K. Koteswara Rao

16) Smt. G. Subbamma

17) Sri S. Ramayogarith

18) Sri T. Narasimha Rao

19) Sri M. Peelana Narika

Principal

SGK Govt. Degree College
Vinukonda - 522647
Palnadu Dist., A.P.

29.07.20

The Staff Council of S.G.K. Govt. Degree College, Vinukonda met in the principal chamber on 29.07.2022 at 5 PM with principal Dr. K. Srinivasa Rao in the chair and other teaching faculty members to discuss the following Agenda's and take resolutions.

Agenda:

- 1) CCE Zonal Review Meeting
- 2) Industry Connect
- 3) Result Analysis
- 4) OTLP
- 5) NAAC
- 6) Status of Syllabus Completion

Resolutions

- 1). It is unanimously resolved to follow the instructions given by Hon'ble Commissioner of Collegiate Education, A.P. in Zonal review meeting held on 28.07.2022.
- 2). It is Unanimously resolved to go for Industry Connect such as Identify Industries and allotment of Students by each and every departments.
- 3). It is Unanimously resolved to express satisfaction on result analysis for first and third semester. Also resolved to improve on the further coming examinations.

4). It is unanimously resolved to follow the guideline of OTLP such as timely filling of class work on the app, adjust the deviated classes and also for zero unauthorised deviated classes in future.

5). It is unanimously resolved to work hard for AQA 2021-22 academic year and also preparation of SSR as the college is going to submit ISQA in the month of October-2022.

6). It is unanimously resolved to complete the syllabus as per the annual academic plans.

1). Sri. Ch. Haribabu

2). Dr. K.V.S. Koteswara Rao

3). Dr. G. Swarnalatha

4). Dr. A. Krishna Veni

5). Sri. G. Anjaniah

6). Sri. Rama K. Krishna Behara

7). Sri. D. Siva Phanindra

8). Sri. B. Nageswara Rao

9). Sri. V. Balayya

10). Smt. N. Vasanthi

11). Sri. M. Jagadeesh

12). Sri. S. Srinivasa Rao

13). Smt. Ch. Vijaya Lalpam

14). Sri. M. Pitchaiah

15). Sri. K. Koteswara Rao

16). Smt. G. Sowjanya

17). Sri. S. Ramayogaraj

01.08.20

The Staff Council of SGL Govt. Degree College Vinukonda met in the principal chamber on 01.08.20 at 5.30 PM with principal Dr. K. Srinivasa Rao in Chair and other teaching faculty members to discuss the following Agenda and take resolutions.

Agenda:

- 1). Review on Online Admission.
- 2). 75th Independence Celebrations.
- 3). Prize distribution to Toppers and Winners.
- 4). Website Updation.
- 5). NAAC Review.

Resolutions

1). It is unanimously resolved to constitute Committees to conduct Cultural and Literary Competitions on the eve of 75th Independence Celebrations in the College.

2). Principal reviewed the online admissions in the college and instructed the faculties to work on this to encourage the admissions in the academic year 2022-2023.

It is unanimously resolved to work for amping up the admissions 2022-2023 A.Y..

3). It is unanimously resolved to distribute

the prizes to academic meritorious students and winners of Cultural activities, literary competitions on Independence Day Celebrations.

4). It is unanimously resolved that to enrich every departmental pages on College website.

5). It is unanimously resolved to update NAAC records

6). Resolved to pay Rs. 10,750 + towards purchase of sports material from special fee for

1. Sri Ch. Haribabu
2. Dr. G. Swarnakatha
3. Dr. K.V.S. Koteswara Rao
4. Dr. A. Krishnaveni
5. Sri G. Anjaiah
6. Sri. Rama k. Krishan Behara
7. Sri D. Sivaphanindra
8. Sri B. Nageswara Rao
9. Sri V. Balayesa
10. Smt N. Vasanthi
11. Sri M. Jagadeesh
12. Sr. S. Srinivasa Rao
13. Smt Ch. Vijaya Lalpana
14. Sri M. Pitchaiah
15. Sri K. Koteswara Rao
16. Sri S. Ramayogaiah
17. Sri T. Narasimha Rao
18. Smt G. Saranya
19. Sri M. Peelana Naik

Staff Council Meeting 5/2022-23

112:

05.08.2022

The Staff Council of SGK Govt. Degree College, Vinukonda met in the principal chamber on 06.08.2022 at 5 p.m. with principal Dr. K. Srinivasa Rao in the chair and other teaching faculty members to discuss the following Agenda and take resolutions.

Agenda:

- 1) Result Analysis
- 2) Academic Records
- 3) Status of SSR
- 4) OLMs of NAAC
- 5) Mid-Term Exams

Resolutions

- 1) It is unanimously resolved to Submit Subject wise Result Analysis of each lecturer by 12th Aug
- 2) It is unanimously resolved to prepare all Academic records and formats. And also get ready for review by principal & SOAC Coordinator.
- 3) It is unanimously resolved to prepare SSR as the College is going to Submit SSA in the month of October-2022.
- 4) It is unanimously resolved that all NAAC Criterion wise Coordinators to Submit respective

Criterionwise OLM's by third week of this month.

5) It is Unanimously resolved to Conduct S-M term Semester exams for the II & IV semester students in the third week of August.

- 1) Sr. Ch. Hari babu
- 2) Dr. G. Swarnalatha
- 3) Dr. K. V. S. Koteswara Rao
- 4) Dr. A. Krishna Veni
- 5) Sri G. Anjaniah
- 6) Sri Rama leishade Behara
- 7) Sri D. Siva phanindra
- 8) Sri B. Nageswara Rao
- 9) Sri V. Balayesu
- 10) Smt. N. Vasanthi
- 11) Sri M. Jagadeesh
- 12) Sri S. Srinivas Rao
- 13) Smt. Ch. Vijaya kelpana
- 14) Sri M. Pitchaiah
- 15) Sri K. Koteswara Rao
- 16) Sri G. Srinanya
- 17) Sri S. Ramayogarith
- 18) Sri G. Manikumar
- 19) Sri T. Narasimha Rao
- 20) Sri R. M. Peethu Naile